



**October Quarter Meeting**  
October 12, 2020 - 4:30 to 6 PM

VIA ZOOM

## MEETING NOTES

### ATTENDEES:

- Sonya Hull, CRP (Acting Chair)
- Patricia Williams, CRP
- Cameron Adams, CRP
- Mariah Seater, CRP
- Denali Daniels, Elizabeth Shea, and Logan Daniels-Engevold (Coordinator)

### 1. Governor's Working Group on OCS and Foster Care, Office of Alaska Governor Michael J.

**Dunleavy:** Cameron and Mariah volunteered to present on CRP to the work group.

Presentation should include a review of the outcomes of the annual report, thumbnail of what CRP does, and an overview of the workplan. This presentation should be created to be used in various situations. **Action: DDA will follow up with Fred in the Governor's office.**

### 2. Policies and Procedures

The latest draft was reviewed and cross-walked with new state regulations. These are high-level and will be public. The next step will be to develop operational guidelines that are internal to CRP.

- Review of Chair, Vice Chair and Secretary descriptions* – designed to spread out duties to not be so concentrated with Chair. Questions about Secretary duties and what the secretary is responsible for that still need to be addressed.
- Panel terms:* New regulations define panel terms and how long they can serve; current positions can be kept for the moment.
- Updated membership approval process:* New OCS requirement is background check; there is a fee associated. When this is implemented the CRP needs to have a consent form created. Also, OCS is to be consulted for new members. All of these steps need to be outlined in the operational guidelines.
- Open Meetings Act:* Denali consulted with the state ombudsman which has a role if a complaint is made against the CRP, and in turn can help provide assistance in determining best practices. At a minimum, the coordinator will begin posting CRP meetings on the state website, and we need to decide when to begin doing that so we are prepared to respond to greater interest. There will need to be clear ways to

communicate the CRP's role, knowing that the public may call in just to complain about OCS and which isn't the panel's role. Additionally, site visits should have a public component built into them, and the panel should discuss what that might require.

**Action: Coordinator will continue to provide recommendations on how to best engage the public using available resources.**

*Approval of Policies and Procedures:* Quorum for voting is 3 members; and the coordinator outlined other panel duties would require a vote? (Annual workplan, Annual Report, new member approval). *The most immediate concerns are about procedure for new applicants.*

**VOTE: The draft working version of the P&P was approved; understanding that there will be an ongoing adjustment of the P&P.**

Vote –

- Cameron – yea
- Patricia – yea
- Mariah – yea
- Sonya – yea

#### **Review of recruitment and current matrix:**

- Represents the current membership status; according to the regulations and the requirements from OCS. Recruitment needs to match the gaps shown in the current matrix.
- Possible creation of orientation process for new members. Mariah asked about a flyer or a one-pager - next steps could be to do a communication audit to look at current recruitment materials.

**Action: Coordinator agrees to provide updated DRAFT guidelines on status of matrix, recruitment materials, and member approval process for panel to review by mid-November.**

#### **Discussion/Approval of filling officer positions**

- A vote was held on the new 2020-2021 officers –

***Sonya Hull – Chair***

***Cameron Adams – Vice Chair***

***Patricia Williams - Secretary***

- Cami – yea
- Patty – yea
- Mariah – yea
- Sonya - yea

### **3. Approval of final 2020-2021 Workplan:**

The coordinator shared the final version of the 2020-2021 Workplan, noting any substantive changes, recommending the CRP vote on the final version.

#### **○ Vote:**

- Cami – yea
- Patty – yea
- Mariah – yea
- Sonya - yea

### **4. Review and discussion: Q1 + Q2 Activities:**

- OCS/CRP autonomy
- Develop new policies and procedures
- Fully fund the CRP – update from Denali: in the past the travel has been more specific but due to the pandemic we need to be flexible this year. For this year’s funding while there has been a cut, but OCS has indicated that once the workplan is finalized DDA could submit an amended budget request based on the approved workplan activities.

#### **Participate in tribal gatherings; multi-disciplinary events.**

- AFN is happening this week; participation unfortunately won’t happen this year.
- Other tribal gatherings? Panel needs to identify what gatherings they will be present at.

**Action: Coordinator will research on available events; identify upcoming opportunities.**

#### **Request OCS briefing on “open for services:”**

- It was decided to include this in a monthly OCS briefing.

**Action: Coordinator will give OCS some notice that this is what they would like to discuss, either at the upcoming October meeting or in a future briefing.**

**Adjourn - Chair**