



CRP Work Session
November 8, 2022 – 12 PM to 2 PM
Via Zoom

MEETING NOTES

Tuesday, November 8, 2022

CRP Participants:

Cameron Adams, Chair
Lucinda Alexie, Vice-Chair
Retchenda George-Bettisworth
Kim Saunders
Sharon Sparks
Trevor Storrs
Colin Underwood
Kathleen Yarr

Coordinator Staff:

Tricia Minnick, CRP Coordinator/Denali Daniels & Associates
Magen Spencer, UAF/DDA Practicum Student

Public:

Malan Paquette

- Call to order (Chair)
 - The meeting was called to order at 12:04 pm
- Roll Call (Chair)
 - As above
- Meeting notes
 - Q2 Meeting
 - **Colin made a motion to approve the Q2 meeting notes with Retchenda seconding the motion.**
 - **No discussion. 2022 Q2 CRP Meeting notes have been approved.**

- October CRP-OCS Monthly Meeting
 - **Colin made a motion to approve the October monthly meeting notes with Retchenda seconding the motion.**
 - **No discussion. October 2022 CRP-OCS Monthly Meeting notes have been approved.**
- Policies & Procedures
 - Election language clarification
 - The Panel decided an official vote will be held for each term for regular members.
 - Roles & Responsibilities
 - It had been previously proposed that a separate job description document could be used in addition to the current Roles & Responsibilities section in the Policies and Procedures.
 - Discussion: Several Panel members agreed that a separate job description document was not needed. Kathleen requested an official vote on that decision.
 - **Trevor motioned to include Roles & Responsibilities in the Policies & Procedures without the addition of a separate job description document; seconded by Retchenda. Kathleen opposed; all other Panel members in favor. Motion carried.**
 - 2022-2023 Policies & Procedures Vote
 - **Colin motioned to approve the Policies & Procedures document in its entirety. Trevor seconded. Roll Call vote: All in favor; none opposed. 2022-2023 Policies & Procedures approved.**
- Operating Guidelines Vote
 - **Colin motioned to approve the Operating Guidelines document in its entirety. Retchenda seconded. Roll Call vote: All in favor; none opposed. 2022-2023 Operating Guidelines approved.**
- Work Session
 - Trevor's Round Table Alternative Proposal
 - Suggests doing an in-depth analysis on OCS through a third-party agency in the future; there will not be time to coordinate and implement that analysis during this FY. The CRP should continue with the original plan for the round tables this year and think about that option for another year.
 - Past Participants Round Tables
 - The Panel selected December 7, 2022, 2:00 pm to 4:00 pm for the round table discussion with the past participants. The Panel will debrief immediately afterward.
 - Retchenda volunteered to facilitate the discussion.

- Other Panel members may join as observers; the number of observers will depend on the number of confirmed participants
 - Someone, possibly Cameron, will be in charge of fielding follow up questions from other Panel members via chat.
- Discussion/Decisions
 - The meeting will start with a summary of the findings from last year and explain the purpose of the interview.
 - Scaling questions via a Zoom poll will be used to gauge perceived changes that have occurred since the previous round table discussions. Open-ended questions will follow the polls.
 - Prior to the round table, the Panel wants to ensure they have a list from OCS of changes that have been implemented.
- **Action:** The Panel will follow up with OCS during the November monthly meeting around programs that have been implemented this year with regard to retention, worker wellness and organizational culture.
- Supervisors/Regional Managers Round Tables
 - Colin shared feedback from the Capacity Building Center for States regarding the round table questions. Their answers focused primarily on physical safety and did not feel applicable to the Panel's current focus. Colin had to leave the meeting at 12:51 pm.
 - There are a total of 5 regional managers, 8 staff managers, and 37 supervisors at OCS. They will need to have 3 or 4 meetings altogether to best serve this population.
 - The regional managers will have 1 meeting for 60 - 90 minutes.
 - The staff managers will have 1 meeting for 60 - 90 minutes.
 - The supervisors will need 1 or 2 meetings for approximately 2 hours depending on the number of participants
 - The December 20, 2022 meeting will be changed from the regular CRP-OCS monthly meeting to a round table work session from 12-2pm.
 - Potential dates for round table discussions are the week of January 23, 2023 and the week of January 30, 2023. Tuesday, Wednesday, and Thursday will be open from 10:00 am to 12:00pm for the managers/supervisor interviews.
 - Questions
 - The Panel plans on creating similar questions that mirror the previous frontline worker round table questions but have a supervisor/manager perspective. They will develop additional questions related to wellness and organizational culture

- Questions will be revisited during the next work session, December 20, 2022.
- Public Comments
 - No Comment
- Other Panel Business
 - Discussion
 - Chair: Kathleen requested \$600 from the Panel via email to help fund her travel to the Child Maltreatment Conference. She has secured a scholarship to attend, but it does not cover all associated costs. Panel funds will have to be reallocated from current work plan activities as there are not enough funds in the current budget to support both the work plan activities and Kathleen's trip. The Panel will have to make that decision as a group.
 - Kathleen: Responded that she no longer needs additional monetary support from the Panel; she was able to secure the remainder of those funds somewhere else. She continues to have questions about the support contract though and would like to understand it better.
 - The Panel agreed that since they will soon have a transition in leadership, it would be good for them to gain a better understanding of how the RFP process works and the details of the current contract.
 - **Action:** Denali Daniels from Denali Daniels & Associates and a representative from OCS will join a future Panel meeting to explain the contracting process and the current contract that provides support for the Panel.
- Adjourn – Chair
 - Meeting adjourned at 2:00 pm

***Public testimony occurs at the end of the agenda; however, agenda topics do not have specified times. We encourage members of the public to listen to the entire meeting to hear the discussions of the CRP members.*