



CRP Annual Retreat
Hybrid via Zoom & In Person
4141 B Street, Suite 204
Anchorage, AK 99503

MEETING NOTES

Monday, September 18, 2023

Citizen Review Panel (CRP)

Retchenda George-Bettisworth, Chair
Colin Underwood, Vice-Chair
Cameron Adams
Lucinda Alexie
Trevor Storrs
Sharon Sparks

Coordinator Staff

Denali Daniels
Hannah Laird

Call to order (Chair)

- **The meeting was called to order at 9:12 a.m.**

Roll Call (Coordinator)

- As above

Agenda Review (Chair)

- The meeting's primary focus would be the development of the Annual Work Plan. If time allows, a discussion will follow on membership terms and recruitment efforts.

Contract Discussion (Coordinator)

- Denali Daniels reviewed the new support contract and provided the Panel with estimates on labor hours and the travel budget in relation to the known administrative cost and potential work plan tasks. She suggested the Panel consider putting a member-driven website audit on their work plan, as the content that is currently on the CRP website could benefit from a review and update. The Panel was reminded that Colin volunteered

his photography services to the CRP. He would be available during the day to take headshots of Panel members for the CRP website update.

Work Plan Development

- Work plan collaboration took place to identify activities for the 2023-2024 year. Identified priorities included collaborating with Office of Children’s Services (OCS) and others in human resources at the State of Alaska to develop plans to address the opportunities for improvement identified in the 2022-2023 CRP Round Table report, looking into the “screened out” process at OCS as a way to reduce cases, and exploring opportunities to support foster families. Refer to the completed 2023-2024 CRP Work Plan document for full details.
- The Panel discussed ways to begin work sooner in future years, as the current schedule has them developing the work plan in the year's first quarter. The Panel decided to begin planning Q1 activities for 2024-2025 while developing the 2023-2024 work plan. Those activities will be reviewed at the Annual Meeting in Q4.

Site Visits

- The Panel discussed the successes and lessons learned from past site visits as well as the potential for future site visits. Round table discussions with previous round table participants will be held as an alternative to site visits for 2023-2024.

Panel Recruitment & Membership

- A discussion was held about current vacancies, term limits, and recruitment. The Panel decided that regular member terms will now run from January through December. Executive Officer terms will start on July 1st to follow Alaska’s fiscal year. Cameron will be grandfathered in to stay until December 2023, and Lucinda’s term will be complete in December 2024. All other panel member’s terms will be applied to this updated term structure.
 - **Action Item:** The CRP Coordinator will draft new policy language that is reflective of those decisions for the Panel to review at the Quarter 2 meeting.
- **Trevor motioned to move to an executive session to discuss a membership matter. Lucinda seconded the motion. The motion passed with unanimous approval.**
 - The Panel moved to an executive session at 3:06 p.m. They returned to regular session at 3:14 p.m.
- The membership recruitment discussion continued with a review of the Panel member matrix. The conversation focused on the need to recruit members from Southeast and Western Alaska as well as members with backgrounds in behavioral health, law, other forms of child advocacy, and foster parenting.
- **Retchenda asked for a motion to move to an executive session to review a membership application. Trevor motioned to move to the executive session. Sharon**

seconded the motion. The motion to move to executive session was unanimously approved.

- o The Panel moved to an executive session at 3:31 p.m. They returned to the regular session at 3:38 p.m.

Public Comment

- No public was in attendance.

Closing Remarks (Chair)

- The Coordinator and Panel members were thanked for their hard work during this meeting.
- **Trevor moved to adjourn. Colin seconded the motion. The motion to adjourn was unanimously approved. The meeting adjourned at 3:40 p.m.**

***Public testimony occurs at the end of the agenda; however, agenda topics do not have specified times. We encourage members of the public to listen to the entire meeting to hear the discussions of the CRP members.*