



CRP Q3 Meeting  
January 10, 2023 – 1 PM to 3 PM  
Via Zoom

## MEETING NOTES

**Tuesday, January 10, 2023**

**CRP Participants:**

Cameron Adams, Chair  
Retchenda George-Bettisworth  
Sharon Sparks  
Colin Underwood

**Coordinator Staff:**

Tricia Minnick, CRP Coordinator/Denali Daniels + Associates  
Elysa Mackenzie, Denali Daniels + Associates

**Public:**

Betty Jo Moore

- Call to order (Chair)
  - The meeting was called to order at 1:03 pm
- Roll Call
  - As above
- Meeting Minutes
  - **Colin made a motion to approve the December Work Session meeting minutes; Retchenda seconded. No discussion.**
  - **December 2022 Work Session meeting minutes have been approved.**
- Leadership transition
  - Cameron will be stepping down as Chair and will be taking a leave of absence from the Panel. The timing will be discussed further, but she anticipates handing over responsibilities to an Acting Chair in mid-March. She hopes to return in May as a regular member. She will use the time between now and mid-March to

on-board the Acting Chair. The Interim/Acting Chair will be voted on today and a new Chair will be voted on for the 2023-2024 FY at the Annual Meeting in May.

- **Colin made a motion to elect Retchenda as Acting Chair; Sharon seconded the motion. Cameron supported the motion.**
- **Retchenda accepted the position of Acting Chair with a start date to be determined.**
- Work Plan Review (Coordinator)
  - Tricia reviewed what was accomplished in Q2 and what is on the work plan for Q3.
    - This quarter, each Panel member will create a list of stakeholders in their region and connect with at least 5 of them about the CRP. Cameron will be responsible for the Southeast region since the Panel does not currently have representation there.
    - **Action Item:** Coordinator to send an email reminder to all Panel members about the Community Stakeholder Engagement task on the work plan.
- Round Tables
  - A discussion was held around finalizing the questions that will be used for the supervisor/manager round table discussions. The final question will involve sharing a summary of the findings portion of the Healthy CPS area of the Annual Report. They will then ask the participants what their thoughts are on those findings.
  - Retchenda will lead the discussion with Regional Managers and Staff Managers with Cameron providing support. Cameron will lead the urban and rural Supervisor discussions with Colin in attendance providing support.
- Healthy CPS System
  - The Panel received a request to review OCS procedures around residential childcare facilities; the Chair wanted to bring the request to the attention of the rest of the Panel.
  - Colin requested the Panel look into the OCS policies around the way unsubstantiated allegations are documented and the impact that documentation could have on a civil case.
    - Betty Jo Moore unmuted and began to add to the discussion; the Chair advised that public comment needed to be held until the public comment period later in the meeting.
  - A consensus was reached that it would be good for the Panel to learn more about policies and procedures related to these requests before making any decision on future actions.
  - **Action Item:** The Panel will request the policies and procedures information from OCS. The Chair will follow up with the Ombudsman's office to learn more about

how they would or could support the residential childcare facilities related request.

- Membership
  - Application language discussion: Trevor recommended, via e-mail communication, that the race “other” answer option be changed to “multiple ethnicity/other (please specify)”, delete gender options to become a blank space for individuals to self-identify and add “CRP strives to have a Panel consisting of members that represent the individuals who are impacted by the Alaska child welfare system. Please share any additional identifiers (i.e., member of the LGBTQ+ population, single parent, disabilities, length of sobriety)”.
    - All in attendance agreed with the recommendations. **The CRP Membership application will be updated to reflect those changes.**
  - Application Review (Executive Session) 2:05 pm-2:12 pm
- OCS Response to 2021-2022 CRP Annual Report
  - A discussion was held on the response; the Panel developed a list of questions to follow up with OCS on at the January CRP-OCS monthly meeting.
- Other Panel Business – Questions?
  - Meeting video recordings: The Panel discussed needing to develop a policy that addresses the storage of meeting recordings. Cameron suggests the recordings only be used for note taking purposes and then deleted after 30 days. The Panel will discuss an official policy at a future meeting.
  - Public noticing: The Panel received feedback from a member of the public suggesting changes to the way public noticing is handled. The Panel may discuss their policy around public noticing in the future; no further action needed at this time.
- Public comment
  - There was no public comment
- Adjourn (Chair)
  - Meeting was adjourned at 2:34 pm